



Vacancy

RSPCA Llys Nini Deputy Shop Manager

Swansea Kingsway

Hours: 21 hours over 3 days, (basic)

Salary £7.50/hour

Retail experience preferred but not necessary.

Duties: To deputise for the shop manager, sort and process stock, run shop floor, manage a dedicated team of volunteers. This role is based in the Swansea but there will be some opportunities to work in other shops)). There will be additional hours to cover holidays, sickness and some additional summer seasonal work.

Application by CV and letter to Ms Kim Williams c/o Llys Nini Shop 84 John St. Porthcawl, CF36 3BD or email:

kim@rspca-llysnini.org.uk

Closing date noon Friday 14th April 2017

Job Description Outline

To promote sales and profit, through good retail practice, merchandising, stock control and stock processing.

Deputise for the manager.

Cashing up and banking

Managing volunteers

Being a key holder

Implementing employment policies e.g. health and safety, equal opportunities etc.